

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS'**  
**DISABILITY SERVICES ADVISORY COUNCIL**  
MEETING MINUTES  
Tuesday, June 6, 2017

**DSAC Members Present:** Jan Molnar-Fitzgerald, Chair; Mike Volpe, Vice Chair; Lee Lazaro; Pete Rickey; Suzanne Brean; Edythe James; Jann Glenn; and Rusty Burton.

**Guests:** Cathy Savage; Pat Shirley; Suanne Jackson; Victoria Short; Suzette Boydston; Marilyn Winter; Marie Laper; Doris Lamb; Clark Brean; Teri Jefferson; and Mitzi Naucler.

**Members Absent:** Carolyn Fry

**Staff:** Senior and Disability Services (SDS) Community Services Program Manager Jennifer Moore; SDS Community and Program Support Coordinator Lisa Bennett; and SDS Administrative Assistant Terri Sharpe.

**1. Welcome, Introductions (Jan Molnar-Fitzgerald, Chair):**

Chair Jan Molnar-Fitzgerald called the meeting to order at 1:31 pm. Introductions were made, including guests.

**2. Approval of the Minutes:**

ACTION: Approval of the DSAC May 2, 2017 meeting minutes made by Suzanne Brean, seconded by Jann Glenn. Motion passed unanimously.

**3. Membership and Nominating Committee Action (Suzanne Brean, Membership and Nominating Committee Member):**

ACTION: Motion to consider DSAC membership renewal for Edythe James, Lee Lazaro, Pete Rickey, and Chair Molnar-Fitzgerald, and have their intent to renew be moved to the Oregon Cascades West Council of Governments (OCWCOG) Board for their consideration made by Ms. Brean, seconded by Rusty Burton. Motion passed unanimously.

**4. Elections for DSAC Leadership Positions (Suzanne Brean, Membership and Nominating Committee member):**

ACTION: Motion to reelect Chair Molnar-Fitzgerald for DSAC Chair for the 2017-2018 term made by Ms. Brean, seconded by Vice Chair Mike Volpe. Motion passed unanimously.

ACTION: Motion to reelect Vice Chair Volpe for DSAC Vice Chair for the 2017-2018 term made by Lee Lazaro, seconded by Edythe James. Motion passed unanimously.

**5. Information Sharing:**

Ms. Brean shared that she and Ms. James conducted a Senior Meals Advisory Council (SMAC) visit at the Lebanon Senior Center. While there, the Senior Meals Site Manager stated she was upset regarding the communication process at OCWCOG that left her without an advertising means to recruit volunteer drivers for the Lebanon meal site at the Lebanon Strawberry Festival Parade. The Lebanon meal site is short on drivers and this left her missing a great opportunity to advertise for volunteers. She feels her hands are tied and she cannot do her job efficiently. SDS Community Services Program Manager J. Moore thought they had a backup plan and will look into it.

Mr. Burton shared he had heard the Lebanon meal site also had changed their hours of meal deliveries, which causes him great concern. SDS Community Services Program Manager J. Moore will also look into this.

Chair Molnar-Fitzgerald shared that *Meals on Wheels* has started delivering meals to two of her clients at North End Senior Solutions (NESS) Club. This means these clients will not miss out on their meals since they are at the NESS Club at the time their meals are usually delivered.

Chair Molnar-Fitzgerald shared the NESS Club received notification that they were awarded \$22,900 through the Samaritan Foundation to support their transportation program, and to add and develop two new components to the Club; hiring a part-time Registered Nurse and a Behavioral Health Counselor. The grant also includes \$1,000 for the purchase of medical equipment, which Spirit Mountain matched. With the additional services from the NESS Club, Chair Molnar-Fitzgerald hopes to see enrollment increase. The NESS Club is also applying for grants for their Capital Project to purchase property with which they can build a common building for offices, classrooms, meeting spaces, and, perhaps, independent cottages and a residential care home.

Chair Molnar-Fitzgerald shared the NESS Club has a new project, the *Elder Information Education Involving Others* (EIEIO), where a gentleman from the Driftwood Library comes to the NESS Club offering personalized help with devices, cell phones, smart phones, iPad, computers, etc.

Mr. Burton shared that he submitted an intent to resign as a DSAC member if he can't continue to find transportation to and from the meetings. Ms. Brean offered to give Mr. Burton a ride. His resignation has been retracted.

SDS Community and Program Support Coordinator Bennett reminded everyone that there is no meeting in July.

**6. Adjournment:**

The DSAC Meeting was adjourned at 2:00 pm.  
The next meeting will be on August 1, 2017.