

**Senior Services Advisory Council (SSAC)
and
Disability Services Advisory Council (DSAC)
Executive Committee
MEETING MINUTES
Tuesday, November 19, 2019**

Present: Jan Molnar-Fitzgerald, Disability Services Advisory Council (DSAC) Chair; Lee Lazaro, DSAC Vice Chair; Carolyn Mendez-Luck, Senior Services Advisory Council (SSAC) Chair; Saleem Noorani, SSAC Vice Chair; Mike Volpe, Issues and Advocacy Committee (IAC) Co-Chair; Suzanne Lazaro, IAC Co-Chair; Robynn Pease, Care Planning Committee (CPC) Chair; Catherine Skiens, *Meals on Wheels* Advisory Committee (MOWAC) Chair; Doris Lamb, SSAC Membership and Nominating Committee (MNC) Chair; and Cathy Savage, Mr. Volpe's Care Provider.

Members Absent: Suzanne Brean, DSAC MNC Chair

Staff: Fred Abousleman, Oregon Cascades West Council of Governments (OCWCOG) Executive Director; Randi Moore, Senior and Disability Services (SDS) Director; Ann Johnson, SDS Program Supervisor; Kim Cooper, SDS Executive Assistant; and Ashley Bogue, SDS Program Support Lead.

1. Welcome, Additions to the Agenda (SDS Director Randi Moore):

SDS Director Moore called the meeting to order at 10:03 am.

2. Oregon Cascades West Council of Governments (OCWCOG) Leadership Updates (SDS Director Randi Moore & OCWCOG Executive Director Fred Abousleman):

OCWCOG Executive Director Abousleman accepted a position in Washington DC; his last day will be on December 7, 2019. The OCWCOG Board of Directors have decided to wait on posting for his replacement. The Board of Directors will approve the recruitment package at their next meeting on December 5, 2019. In the interim, OCWCOG Deputy Director Rachael Maddock-Hughes and OCWCOG Finance Director Sue Forty will work as Co-Executive Directors. Waldport Mayor Dann Cutter and Corvallis Mayor Biff Traber will sit in when larger decisions need to be made, and OCWCOG Executive Director Abousleman will stay on as a contractor to assist if needed.

It was asked what the agency is looking for in a new Executive Director. The Board of Directors have no presumptions at this time but some administrative experience would be needed as well as knowledge for how OCWCOG operates. Someone who can balance innovation and administration. The current plan is to open the position until it has been filled with the recruitment process taking about three months.

3. Future Meeting Locations (All):

There was a suggestion of making all meetings at one location vs teleconferencing. Discussion revolved around how the dynamics are better when everyone is able to attend in one room. SDS Director Moore suggested that all members should take the time to think about other options, as well keeping in mind that there are other committees that would be impacted.

4. Area Plan Goals, Objectives, and Needs Assessment (All):

The draft for new *Area Plan* is due by the end of next year. The State identifies certain topics that are mandated for our agency to focus on. Mandated topics include: *Information and Referral Services (ADRCS), Nutrition Services, Health Promotion, Family Caregivers, Legal Assistance and Elder Rights Protection Activities, Older Native Americans, and Oregon Project Independence (OPI)*. SDS Director Moore wants to know what groups they can bring to the table to discuss these options, as well as any other topics that could also be included in the *Area Plan*.

Transportation was discussed as being a topic and a goal of the *Area Plan*. DSAC Vice Chair Lee Lazaro mentioned that there is other funding available that could be used towards any Transportation discussions. SDS Director Moore also mentioned that Community and Economic Development (CED) Director Phil Warnock would be a valuable resource for this discussion.

OCWCOG Executive Director Aoulosleman mentioned that the Chairs could work together with their Chair counterparts within the other committees that work through OCWCOG. There was discussion regarding certified lifelong housing and the State looking toward becoming a family friendly State.

MOWAC Chair Catherine Skeins brought to discussion local County Coordinator Care Organization (CCO) meetings. OCWCOG Executive Director Aoulosleman mentioned that it is the duty of the OCWCOG Executive Director to attend a larger CCO meeting, but he was unable to attend the local meetings. The plan is for the new Executive Director to attend the CCO meetings. SDS Director Moore and CED Director Warnock had discussed sending a Program Supervisor to the Linn County CCO meeting.

IAC Co-Chair Mike Volpe said consumers of in-home services should be included in the discussions for the *Area Plan*. Questions were raised on how to bring them to the table. Suggestions included having Case Managers help, the Consumer Satisfaction Survey, or OCWCOG to hold a meeting where consumers could come and talk.

Groups that should be included are: AARP, Community Health Assessment (CHA), Access Benton County, Community Health Improvement Plan (CHIP), Housing Authority, local Community Advisory Committees (CACs), Community Services Consortium (CSC), Special Transportation Advisory Council (STAC), Cascades West Economic Development District (CWEDD), Extension Services, Senior Corps, and local churches.

SDS Director Moore said that DSAC Vice Chair Lazaro should be involved with all Transportation talks.

DSAC MNC Chair Doris Lamb said that when people contact the 1-800 number for the Aging and Disability Resource Connection (ADRC), it is not very user friendly. She said whenever she needs to contact them, she eventually has to contact the Toledo Office in order to get support by the ADRC. SDS Director Moore said that currently, the State is not providing funding towards the ADRC.

SSAC Vice Chair Saleem Noorani questioned how technology fits into all of these topics.

There was a suggestion for another committee that would include the Tribes, LGBT, and Latino populations.

5. Calendaring for 2020 (All):

In regards to the Joint SSAC-DSAC meetings it was brought to the Executive Committee as to what they prefer. Do they want to keep the Joint Council meetings as they are?

There was discussion that when teleconferencing, there are barriers with the current technology used.

General consensus from the Executive Committee was to continue to maintain status quo until further discussion with the Joint Council members. CPC Chair Robin Pease volunteered to present this option at the next Joint SSAC-DSAC meeting.

6. Approval of the 2020 Joint SSAC-DSAC Meeting Schedule (DSAC Chair Molnar-Fitzgerald):

ACTION: Motion to approve the 2020 Joint SSAC-DSAC meeting schedule and take it to the Joint SSAC-DSAC for approval made by DSAC Chair Lazaro, seconded by SSAC Chair Carolyn Mendez-Luck. Motion passed unanimously.

7. Other Business:

OCWCOG Executive Director Abousleman mentioned that he and his wife will be moving to Ohio, as his wife has accepted a position with a local college, and to be closer with family. OCWCOG Executive Director Abousleman expressed his gratitude for all of the members' participation.

8. Adjournment:

With no further business, the meeting was adjourned at 12:02 pm.

Meeting Minutes were recorded by Ashley Bogue.