

**Joint
Senior Services Advisory Council (SSAC)
and
Disability Services Advisory Council (DSAC)
Meeting
MEETING MINUTES
Tuesday, June 8, 2021**

SSAC Members Present: Saleem Noorani, Chair; Robynn Pease, Care Planning Committee (CPC) Chair; Suzanne Lazaro, Issues and Advocacy Committee (IAC) Co-Chair; Bill Turner; Mitzi Naucler, Monitor and Review Committee (MRC) Chair; Doris Lamb, Membership and Nominating Committee (MNC) Chair; Marie Laper; Richard Montgomery; and Lee Strandberg.

DSAC Members Present: Lee Lazaro, Vice Chair; Mike Volpe, IAC Co-Chair and MNC Chair; and Allison Hobgood.

Aging and Disability Resource Connection (ADRC) Members Present: Dawn Rustrum and Sandy Potter.

Guests: Cathy Savage, Tomas Hernandez, Anthony Long, Kay McDonald, and Joann Cvar.

Members Absent: Commissioner Claire Hall, Lincoln County; Jan Molnar-Fitzgerald, DSAC Chair; Mark McNabb, and Carolyn Mendez-Luck.

Staff: Randi Moore, Senior and Disability Services (SDS) Director; Ann Johnson, SDS Program Supervisor; Scott Harper, Community Service Programs Supervisor; Kim Cooper, SDS Executive Assistant; and Terri Sharpe, SDS Administrative Assistant.

1. Welcome, Introductions, and Additions to the Agenda:

SSAC Chair Saleem Noorani called the meeting to order at 10:04 am. Introductions were made, including guests.

2. Approval of Minutes:

ACTION: Motion to approve the April 6, 2021 Joint SSAC/DSAC meeting minutes made by Allison Hobgood, seconded by Bill Turner. Motion passed unanimously.

3. Elections of SSAC Chair and Vice Chair (SSAC MNC Chair Doris Lamb):

ACTION: Motion to elect MRC Chair Mitzi Naucler as the 2021-22 SSAC Chair and send to Oregon Cascades West Council of Governments' (OCWCOG) Board of Directors for approval made by SSAC MNC Chair Doris Lamb, seconded by Lee Strandberg. Motion passed unanimously.

ACTION: Motion to elect Marie Laper as the 2021-22 SSAC Vice Chair and send to OCWCOG Board of Directors made by SSAC MNC Chair Doris Lamb, seconded by Lee Strandberg. Motion passed unanimously.

4. SSAC Membership Renewal Approval (SSAC MNC Chair Doris Lamb):

ACTION: Motion to approve the renewal of SSAC membership for MRC Chair Mitzi Naucler and William Turner and send to OCWCOG Board of Directors for approval made by SSAC MNC Chair Doris Lamb, seconded by Suzanne Lazaro. Motion passed unanimously.

5. Elections of DSAC Chair and Vice Chair (DSAC MNC Chair Mike Volpe):

ACTION: Motion to elect DSAC Vice Chair Lee Lazaro as the 2021-22 DSAC Chair and send to OCWCOG Board of Directors for approval made by DSAC MNC Chair Mike Volpe, seconded by Allison Hobgood. Motion passed unanimously.

ACTION: Motion to elect Allison Hobgood as the 2021-22 DSAC Vice Chair and send to OCWCOG Board of Directors for approval made by DSAC MNC Chair Mike Volpe, seconded by Allison Hobgood. Motion passed unanimously.

6. DSAC Membership Renewal Approval (SSAC Member Allison Hobgood):

ACTION: Motion to approve the renewal of DSAC membership for DSAC MNC Mike Volpe, DSAC Chair Jan Molnar-Fitzgerald and DSAC Vice Chair Lee Lazaro, and send to OCWCOG Board of Directors for approval made by Allison Hobgood, seconded by Mike Volpe. Motion passed unanimously.

7. Approval of Joann Cvar's DSAC Membership Application (DSAC MNC Chair Mike Volpe):

ACTION: Motion to approve Joann Cvar's DSAC membership application and move it to OCWCOG Board of Directors for their approval made by DSAC MNC Mike Volpe, seconded by DSAC Vice Chair Lee Lazaro. Motion passed unanimously.

8. Addition to the Agenda: Joint SSAC-DSAC Resolution

ACTION: – Motion for a Joint SSAC-DSAC Resolution of thanking Saleem Noorani for his invaluable service as Chair of SSAC and as a member of the Councils for a number of years made by DSAC Vice Chair Lee Lazaro seconded by Allison Hobgood. Motion passed unanimously.

9. Introduction of the new Meals on Wheels (MOW) Supervisor, Scott Harper (SDS Director Randi Moore):

SDS Director Randi Moore introduced Scott Harper the new MOW Supervisor.

MOW Supervisor Scott Harper gave a short history on his background. He spent the last 25 years working in corrections, mostly with youth. He had always admired OCWCOG's reputation for the work they did, and is now happy to be part of the organization. He is looking forward to meeting everyone in person soon.

Lee Strandberg shared that the Rotary Club of Corvallis fundraises for the MOW program and they are working on raising more money for this year. He suggested MOW Supervisor Scott Harper come to a meeting and talk to Rob Thurston as well as the Rotary Club members.

ACTION: Lee Strandberg will email SDS Director Randi Moore a schedule of the Rotary of Corvallis to pass on to MOW Supervisor Scott Harper.

10. Executive Committee Report (Executive Committee members):

The Executive Committee met a couple of weeks ago to discuss re-energizing the Councils, recruitment of new members, revisions of the by-laws, and what Council meetings will look like in the future. SDS Director Randi Moore would like to engage the Council members in discussion regarding these topics at the August Joint SSAC-DSAC meeting with the big focus being on recruitment and ideas on how to bring information about SDS's programs out to the community. She would also like to hear from Council members of any speakers they wish to hear from. OCWCOG Executive Director Ryan Vogt will be invited to the August meeting to share the agency's mission, values, and vision. SDS Director Randi Moore would like, sometime in the Fall, for the Councils to discuss where the Councils want to go, what they want their vision for the programs to look like, and how they want the community to identify with them.

SDS Director Randi Moore clarified that if someone knows of anyone that would be a great member they should invite them to a meeting. She would like to wait to do a big push for recruitment until after the orientation and applications have been polished.

Robynn Pease questioned what the Council meetings in the Fall will look like and what kind of hybrid models will they need to get everyone back together face-to-face, remotely, or both.

Allison Hobgood stated the importance of keeping remote access available for those that live in places other than where a meeting is held to maintain equal representation across counties.

Prior to COVID, Council meetings were teleconferenced between the Albany and Toledo offices. DSAC Vice Chair Lee Lazaro questioned the Council members from Lincoln County if it was valuable or more of a hardship to go to the Toledo office for meetings. Responses included:

- Getting to the Toledo office was easy;
- It is important to have the Toledo meeting site, for it is more easily accessible than traveling to Albany;
- Getting to Toledo would require finding transportation due to a disability.

SSAC Chair Saleem Noorani said meeting face-to-face is important but there needs to be an option of accessing the meeting if one can't physically make it. The Councils need a hybrid model with everyone's needs being taken into account.

11. Area Plan and SDS Updates (SDS Director Randi Moore):

Area Plan:

- SDS received feedback on the submitted Area Plan from the Community Services and Supports Unit. There was a request for clarification and additional information (conflict of interest policy and dates for goals and objectives) which has been provided and resubmitted.
- **ACTION:** SDS Director Randi Moore will provide the Councils with the feedback that the State had provided to SDS on the changes that were made to the Area Plan.
- The State Area Plan is out in draft for comment and everyone is encouraged to view it. An email was sent out to the Council members regarding this and if anyone needs to have it resent they should let SDS Administrative Assistant Terri Sharpe know and she will resend it.
- Dawn Rustrum stated that OCWCOG SDS's Area Plan was well done. The Community Services and Supports Unit was given a checklist of items that needed to be included in the plan and SDS's had nothing substantial. They are internally in the process of reviewing the

revised plans this week and will be giving feedback to all the Area Agencies on Aging. OCWCOG SDS's Area Plan is on track to have their overall approval this week.

- Robynn Pease gave a shout out of thanks to staff for their work on the Area Plan.
- SDS Director Randi Moore gave kudos to SDS Executive Assistant Kim Cooper who was the driving force behind the Area Plan and in getting the quick turnaround of the changes that needed to be made.

SDS Updates:

- The agency is working on the “new normal”, and how they move forward after the State opens back up. They want to be sure everyone is safe and feels safe and comfortable. When COVID happened, 80% of the workforce was moved offsite. They are working on how to bring staff back and who should come back. Three work groups are working on this; COVID Safety Workgroup, Telecommuting Policy Workgroup, and the New Normal Workgroup. As of now, some staff will be returning back to the office full time July 1st. There are some being phased back from mid-July through August. SDS Director Randi Moore will keep the Councils updated.
- OCWCOG SDS has a draft allocation from the State (which is received every biennium). The State has increased OCWCOG SDS's allocation back to the five million dollars that was allocated two years ago but retracted last year. SDS will be using the money toward hiring more staff, specifically for more Case Managers in Lincoln County.

DSAC Vice Chair Lee Lazaro suggested earmarking some of the money for another Request For Proposal (RFP) for community based services as they did a couple of years ago.

SDS Director Randi Moore clarified that there are two distinct funding streams, the Title 19 Medicaid money, and the Older Americans Act (OAA) money. The five million increase is in the Medicaid system to serve Medicaid consumers, and the money they provided to community partners was from the OAA money. However, they should have carryover of OAA funds and she is planning on doing another RFP process in the Fall. She would like to bring back the Senior Center Directors and discuss things they feel are lacking in our community programs and see if any of them would be interested in developing new programs that SDS could support. The RFP would then go out after that discussion.

Robynn Pease would also like to reconnect with the Senior Centers. She recalled that there was a lot of talk around the homeless attending those centers and suggested using some of the funds in having more case workers targeting the homeless population in providing more outreach and work.

- Marie Laper asked for an update on the partnership between Community Service Consortium and OCWCOG.

SDS Director Randi Moore explained that pre-COVID there was talk of joining the two organizations together. There is still conversations going on but more on partnering and collaborating instead of a full merger.

ACTION: SDS Director Randi Moore will have OCWCOG Executive Director Ryan Vogt update the Councils on the future partnership with Community Service Consortium at the Joint SSAC-DSAC August meeting.

12. Other Business:

Thanks was given to SSAC Chair Saleem Noorani for his time, work, and dedication with the Councils. He will be missed!

13. Adjournment:

The meeting was adjourned at 11:08 am.

The next meeting will be on Tuesday, August 3, 2021.

Meeting Minutes were recorded by Terri Sharpe.