



Serving Linn, Benton and Lincoln County Residents

Transportation Brokerage Advisory Committee

Date: Thursday, February 4, 2021
Time: 10:30 am – 12:00 am
Location: **Via Zoom:** <https://us02web.zoom.us/j/86031312188>
 Password: 2021
Via Phone: 1-669-900-6833
 Meeting ID: 860 3131 2188
 Password: 2021
Contact: Danny Magana, 541-812-2016

- | | | | |
|-----|-------|--|---------------------------|
| 1) | 10:30 | Call to Order and Roll Call | Chair,
Britny Chandler |
| 2) | 10:35 | Agenda Review | Chair |
| 3) | 10:40 | Public Comments | Chair |
| 4) | 10:50 | March 5, 2020 Meeting Minutes (Attachment A) | Chair |
| | | <i>ACTION: Decision on Minutes</i> | |
| 5) | 10:55 | Special Projects | Magana |
| 6) | 11:10 | Audit Progress & Process | Chair |
| 7) | 11:20 | Staff Reports | Magana |
| | | <ul style="list-style-type: none"> • <i>Statistics (Attachment B&B1)</i> • <i>Costs Per Ride, Per Client (Attachment C)</i> • <i>Budget Report (Attachment D)</i> | |
| 8) | 11:30 | COVID-19 Discussion | All |
| 9) | 11:45 | Other Business | Chair |
| 10) | 12:00 | Adjourn | Chair |

OMAP Transportation Brokerage Advisory Committee
Thursday, November 5, 2020
10:30 am – 12:00 pm
 Cascades West Center
 1400 Queen Avenue SE, Upstairs Conference Room, Albany, OR
 Video Conference, OCWCOG Toledo Office

Committee Members Present: Britny Chandler, Amy Peer, Jesse Oakley, Jasper Smith, Cynda Bruce, and Pam Barlow-Lind
Staff Present: Ryan Vogt, Danny Magana, Ana Duffy, and Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order and Roll Call		Meeting called to order at 10:07 am by staff Danny Magana. Introductions were conducted.
2. Agenda Review		There were no changes to the agenda.
3. Public Comments		There were no public comments.
4. Officers		Reaffirmed officers as Chair; Britny Chandler, Vice-Chair Jesse Oakley.
5. March 5 th and May 7 th , 2020 Meeting Minutes	The minutes were reviewed after the special projects report, and once quorum was reached. Staff noted that both the March and May meeting minutes needed to be reviewed and approved and that members had only received the May minutes in the agenda packet. Magana showed the March minutes on zoom video for members to review. Members did not have any changes to the minutes and approved them as presented.	Consensus to approve the March 5th and May 7th, 2020 meeting minutes as presented.
6. Special Projects	Well Care – Magana reported that the Well Care program was in effect from 2017 through 2019. The program did not reach its intended purpose but continued to run for an extended year after its	

	<p>contract date with additional funds available. In its time of operation, 139 unique members used the service. Members who used the service in the last six months will be polled to provide input on the service. As the program is now over, a message will be sent out to all who provided referrals, and to members who utilized the service.</p> <p>Spanish Pilot – Staff Ana Duffy reported that she recently attended a Latinx even put together by Casa Latinos Unidos. The even provided free COVID kit test to 533 people. The event was held in Albany and Corvallis and was reported to be successful. On daily operations, Duffy reported that she has made 435 cold calls to members who are eligible for Ride Line services and are not currently using it. Additionally, Duffy attends Community Task Force meetings in which the current focus it to develop a service integration program for Linn and Benton that models that of Santiam Canyon. This program would be a resource hub for the two county areas. Duffy will provide an update on the program as it develops. Lastly, Duffy reported that she also attends the Linn-Benton Hispanic Advisory Committee meetings.</p>	
<p>7. Brokerage Audit</p>	<p>Magana notified members that Ride Line is currently undergoing an audit by IHN. IHN has notified Ride Line of the information that needs to be gathered and Magana is working with Britny Chandler to ensure all information is submitted as requested.</p> <p>Chandler reported that in addition to the audit, staff is also working with IHN to update its 2021 contract.</p>	
<p>8. Staff Reports</p>	<ul style="list-style-type: none"> • Statistics Magana reported that Ride Line continues to operate under what would be normal operations due to COVID. While there was a large drop in rides, dialysis and treatment center rides continue as normal. Rides began to pick up in September and it is expected that they will continue to over winter. • Costs Per Ride, Per Client 	

	<p>Costs went down in quarter two but have begun picking back up in quarter three. Chandler noted that IHN has noticed that medical and dental appointments have begun to increase.</p> <ul style="list-style-type: none"> • Budget Report End of fiscal year was under budget which attributes to ride reduction. However, rides began to increase in the second quarter and the balance reflects that. 	
9. COVID19 Discussion	<p>Ride Line has received questions as to whether transportation drivers are required to wear masks and members asked what other precautions are being taken. Magana reported that drivers and members are required to wear masks. Members must ride in the back of vehicles for safety reasons. Drivers sanitize the vehicles after every ride. Some providers have drivers provide masks to members if a member does not have one available.</p> <p>Jasper Smith questioned if rides to COVID testing are covered and if a member does contract COVID and must quarantine, can rides to a hotel be covered. Magana reported that tests for major procedures fall under covered rides. He also reported that Ride Line has a contract with emergency providers that can provide secured rides and Ride Line does provide rides to “higher level of care” which this situation could fall under.</p>	
10. Other Business		There was no other business to discuss.
11. Adjournment		Meeting adjourned at 11:19 am.

Cascades West Ride Line Statistics

October 1, 2020 to December 31, 2020

<i>Number of Trips</i>	<i>Number of Clients</i>	<i>Mode</i>		
IHN				
52		1 Bus		
3		3 Comm. Bus		
221		16 Lodging		
103		13 Meals		
8,882		402 Mileage		
3		2 Parking	33,245	Trips
28		27 Secure	31,666	Not Shared
18,608	1,688	Sedan	1,579	Shared
242		141 Stretcher		
5,103		605 Wheelchair		
33,245	2,898	Sub Total		
OHP				
2		1 Lodging		
549		31 Mileage	1,534	Trips
6		5 Secure	1,370	Not Shared
854		95 Sedan	164	Shared
7		6 Stretcher		
116		20 Wheelchair		
1,534	158	Sub Total		
wcare				
327		23 Sedan		
327	23	Sub Total	327	Trips
35,106	3,079	Grand Total	326	Not Shared
			1	Shared

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Information provided is for the QUARTER

October 1, 2020 to December 31, 2020

		Number Trips	Cost of Trips	Average Charge Per Trip	Unduplicated Clients	Trips Per Client	Charge Per Client
Benton	Sedan	4,269	\$ 195,660.05	\$ 45.83	364	12	\$ 537.53
Lincoln	Sedan	3,977	\$ 356,763.89	\$ 89.71	358	11	\$ 996.55
Linn	Sedan	10,843	\$ 482,769.82	\$ 44.52	992	11	\$ 486.66
Other Co's	Sedan	373	\$ 30,050.23	\$ 80.56	49	8	\$ 613.27
Benton	Wheelchair	563	\$ 32,522.43	\$ 57.77	101	6	\$ 322.00
Lincoln	Wheelchair	644	\$ 39,727.83	\$ 61.69	108	6	\$ 367.85
Linn	Wheelchair	3,779	\$ 222,757.84	\$ 58.95	385	10	\$ 578.59
Other Co's	Wheelchair	223	\$27,300.08	\$117.17	26	9	\$1,050.00
Benton	Mileage	973	\$ 3,682.87	\$ 3.79	45	22	\$ 81.84
Lincoln	Mileage	2,401	\$ 25,610.32	\$ 10.67	145	17	\$ 176.62
Linn	Mileage	5,836	\$ 30,071.81	\$ 5.15	231	25	\$ 130.18
Other Co's	Mileage	221	\$ 1,669.84	\$ 7.56	5	44	\$ 333.97

Charge is based on the transportation providers base rate plus mileage rate per trip

RIDELINE BROKERAGE

December 31, 2020

FY 20

CASCADES WEST COUNCIL OF GOVERNMENTS		
FY 2020 Budget Summary / Financial Statement ending balance		
Description	Budget	Ending Balance
Coordinated Care IHN CCO	9,620,190	4,254,050
Title XIX DHS FFS	468,547	169,019
Contract Revenue	0	0
Fees For Service	4,800	1,359
Miscellaneous	1,900	0
TOTAL REVENUE	10,095,437	4,424,429
Wages	590,303	177,435
Leave	32,784	14,947
Benefits	415,352	264,456
TOTAL PERSONNEL	1,038,439	456,838
Contract Expense	8,740,746	3,151,825
Materials and Supplies	316,252	123,718
TOTAL MATERIALS & SUPPLIES	9,056,998	3,275,543
GAIN / (LOSS)	-	692,048