

Albany Area Metropolitan Planning Organization

Semi-Annual Report Unified Planning Work Program (UPWP)

July 1, 2025 – December 31, 2025

SFY 26 / Quarters 1 and 2

IGA # 48069

Submitted January 30, 2026



Prepared By

Billy McGregor

Transportation Planner

Albany Area Metropolitan Planning Organization

Oregon Cascades West Council of Governments

1400 Queen Ave SE, Suite 205

Albany, OR 97322

www.AlbanyAreaMPO.org

bmcgregor@ocwcog.org

Introduction

The Albany Area Metropolitan Planning Organization (AAMPO) was formed in 2013 to serve as the Metropolitan Planning Organization (MPO) for the Albany Urbanized Area and to facilitate continuing, comprehensive, and cooperative transportation planning within the urbanized area. AAMPO members include the City of Albany, City of Jefferson, City of Millersburg, City of Tangent, Linn County, Benton County, and the Oregon Department of Transportation.

AAMPO is staffed by the Oregon Cascades West Council of Governments (OCWCOG). Staffing for AAMPO includes a full-time Transportation Planner with assistance from the CED Executive Administrative Assistant at less than .25 FTE, and assistance as needed from other Planning and/or Management staff (up to .25 FTE). OCWCOG administrative staff provide fiscal and administrative support. Consultants may also be brought on to assist, particularly for large tasks.

As part of its planning activities, AAMPO produces an annual Unified Planning Work Program (UPWP) outlining planning activities to be performed during the state fiscal year. To ensure efficient implementation of the UPWP, MPO staff prepares twice-annual progress reports outlining activities and accomplishments. This progress report describes AAMPO's work towards the FY2026 UPWP for the first two quarters of state fiscal year 2026, from July 1st 2025 to December 31st 2025. For reference it may be useful to have the FY2026 UPWP to read concurrently with this annual report. The FY2026 UPWP is available on [AAMPO's website](#).

SFY 2026, Q1-Q2 Summary of Work

Task 100: MPO Program Management
MPO Program Management involves the coordination of all MPO activities necessary for daily operations and adherence to applicable state, federal and local regulations. This includes program administration, coordination of the MPO Policy Board and Technical Advisory Committee (TAC), public involvement, fiscal management, staff travel and training, interagency and inter-jurisdictional coordination, and participation in regional and statewide planning efforts.
Tasks Completed: MPO Operation (Task 110) a) Scheduled and coordinated monthly Technical Advisory Committee (TAC) and Policy Board meetings, including agenda and meeting materials. b) Attended MPO virtual trainings. c) Involved the public in transportation planning and programming activities. d) Participated in the Oregon Modeling Statewide Collaborative (OMSC), helping to guide the Oregon Modeling Improvement Program and other OMCS work. e) Participated on the Oregon Metropolitan Planning Consortium (OMPOC). MPO Administration (Task 120) a) Oversight and coordination including maintenance of website, records management, and accounting. b) Prepared and submitted semi-annual and annual reports to ODOT. c) Continued compiling information for an MPO continuity of operations binder.

Annual Document Review and Update (Task 130)

- a) Reviewed the Title VI/Non-discrimination Plan and Public Participation Plan (PPP).
- b) Began preparation of the AAMPO SFY'27 UPWP draft.

MPO Education and Training (Task 140)

- a) Providing programmatic education for both the Policy Board and Technical Advisory Committee in response to STIP amendments inquiries.
- b) Provided an educational briefing on MPO activities to the Albany Transportation Advisory Committee (TAC).

Task 200: Long Range Transportation Planning

This task includes activities related to maintenance of the Regional Transportation Plan and other long-range planning efforts as directed by the Policy Board.

Tasks Completed:**Technical Assistance to Communities (Task 210)**

- a) Provided Federal Grant Funding opportunity updates during TAC meetings.
- b) Attended Benton County Transportation Safety Action Plan (TSAP) update meetings.
- c) Attended City of Tangent Transportation System Plan (TSP) update meetings.

AAMPO RTP Performance Monitoring (Task 220)

- a) Begun conversations with partners on using the RTP to build future STBG/SHF project criteria.
- b) RTP yearly monitoring should be accomplished on a yearly basis, with criteria and tracking to be determined.
- c) Preparing to transition work to updating RTP jointly with CAMPO staff.

Regional Count Project Scoping (Task 230)

- a) With the AAMPO TAC, identified multi-modal count locations across the six jurisdiction MPO area.
- b) Deployed multi-modal counters to four locations during the count period.
- c) Prepared and delivered count reports for the AAMPO TAC and Policy Boards.

Safety and Active Transportation Planning Support (Task 240)

- a) Minor coordination work begun on this task during quarter 1 & 2 of SFY'26 with CAMPO.
- b) Attended Benton County Transportation Safety Action Plan (TSAP) update meetings.

Task 300: Inter-Regional Transportation Planning

This task focusses on the inter-regional needs and opportunities of the AAMPO Planning Area, helping bridge relationships and facilitate projects that impact the MPO region.

Tasks Completed:**CAMPO Collaboration (Task 310)**

- a) Continued bi-monthly meeting between AAMPO staff, CAMPO staff, and Albany Transit System staff to discuss issues of joint importance.
- b) Worked with CAMPO to align core documents and continued sharing of funding and education opportunities.
- c) Shared use of CAMPO multimodal (bike/ped) counter equipment.

- d) Prepared for major RTP work with CAMPO staff and presented work timelines with both MPO's TAC and Policy Boards.

Local Transit Planning Support (Task 320)

- a) Wrapped up MPO work on the ATS ZEV template in preparation to hand off to contractor.
- b) Review of ATS PTASP with MPO setting safety targets ahead of transit audit.
- c) Worked with ATS and ODOT to prepare to apply for ZEV technical support through the Zero Emission Technical Assistance (ZETA) Program.
- d) Provided Letters of Support for ATS' Low/No Grant application.

Linn-Benton Loop Support (Task 330)

- a) Continued to attend Linn Benton Loop Technical Advisory Committee. Also attended Linn Benton Loop Policy Board meetings.
- b) Provided MPO staff assistance to Albany Transit Service (ATS) in reviewing their Public Transportation Agency Safety Plan (PTASP) and validating their safety goal metrics.

Travel Model Coordination (Task 340)

- a) Attended OMSC regular meetings.
- b) Worked with TPAU on maintaining CALM for AAMPO use, attending every-other month meetings.
- c) Began preparing for TPAU work on the Joint MPO (AAMPO-CAMPO) RTP.

Task 400: Transportation Programming

This task includes near-term activities related to the development and maintenance of the Metropolitan Transportation Improvement Program (MTIP) and State Transportation Improvement Program (STIP).

Tasks Completed:

MTIP Amendments (Task 410)

- a) Worked with ODOT staff, AAMPO Technical Advisory Committee, and AAMPO Policy Board on amendments to the 2024-2027 STIP.
- b) Attended quarterly STIP/MTIP meetings.

Task Completion by Percent	
The following table illustrates the tasks outlined in the FY26 UPWP, the estimated percentage complete, and the total budgeted amount for each subtask.	
Task	Estimated Percent Complete
Task 100: MPO Program Management	40%
110 MPO Operations	50%
120 MPO Administration	50%
130 Annual Document Review	50%
140 MPO Education and Training	20%
Task 200: Long Range Planning	25%
210 Technical Assistance to Communities	30%
220 AAMPO RTP Performance Monitoring	50%
230 Regional Count Project Scoping	75%
240 Safety and Active Transportation Planning Support	15%
Task 300: Inter-Regional Transportation Planning	45%
310 CAMPO Continuing Coordination	50%
320 Local Transit Planning Support	60%
330 Linn-Benton Loop Support	50%
340 Travel Model Coordination	35%
Task 400: Transportation Programming	75%
410 TIP Amendments	50%
Task 500: Special Projects (new task in FY23)	NA
510 Special Project Pool	NA
520 Special Project Carryover	30%

ACTUAL COSTS/ BUDGET SUMMARY

While the second quarter billings are not available prior to the required completion of this report, it is estimated AAMPO has spent approximately \$119,431.64, or 33.7%, of its annual budget for tasks one, two, three, and four. More details are available in the table below, including the amount passed through for transit facility preliminary design, and subsequent amount available for internal staffing.

Item	Amount
FY 26 Budgeted Amount	\$354,547
--Estimated Amount Expended	\$119,431.64
--Estimated Percent Expended	33.7%
FY 26 Estimated Annual Costs	
--Staff Time	\$94,927.00
--Indirect Costs (Agency Costs)	\$24,504.64

	Task 1	Task 2	Task 3	Task 4	Task 5	Total 1-4
Budgeted Amount Per Task PL & 5303	\$ 125,000	\$ 52,500	\$ 75,000	\$ 10,000	\$ 92,047	\$ 354,547
Amount Expended	\$ 55,098.28	\$ 30,641.00	\$ 23,478.69	\$10,213.67	\$ -	\$ 119,431.64
Percent Expended	44.1%	58.4%	31.3%	102.1%	0.0%	33.7%
Amount Unexpended	\$ 69,901.72	\$ 21,859.00	\$ 51,521.31	\$ (213.67)	\$ 92,047	\$ 253,115.36
Staff Time	\$ 43,775.10	\$ 24,361.73	\$ 18,669.60	\$ 8,120.57	\$ -	\$ 94,927.00
Indirect Cost Total	\$ 11,323.18	\$ 6,279.27	\$ 4,809.09	\$ 2,093.10	\$ -	\$ 24,504.64